16699-OPSEU : Non Registered Technician 3 - MLA

# of openings:	39	Department:	Lab-Covid-19
Reg/Temp/Casual:	Temporary	Program:	LABORATORY SERVICES
Full/Part Time:	Full Time	Hours of Work:	Rotating Shifts, Days, Evenings, Nights, Weekends, Holidays
Union:	OPSEU	Open Date:	17/12/20
Location:	Charlton Campus	Closing Date:	26/02/21

Temporary Assignment- Approximately 52 weeks

POSITION SUMMARY:
Practices and performs, under the supervision of a Medical Laboratory Technologist (MLT) a variety of laboratory tests and procedures, with accuracy and efficiency, in accordance with the policies and procedures of the Hamilton Regional Laboratory Medicine Program (HRLMP).

QUALIFICATIONS:
•Minimum Grade 12 education or recognized equivalent
•OSMT Certified Medical Laboratory Assistant Certificate
•Data entry and order skills in Meditech
•Excellent communication skills and ability to work in a team environment

RESPONSIBILITIES:
•Maintains competence in the receiving, handling, processing, identification, recording, labeling and dispatch of specimens for laboratory testing
•Registering and accessioning using Meditech
•Operates and maintains laboratory equipment according to HRLMP procedures. Reports failure and maintains documentation of laboratory equipment according to HRLMP procedures.
•Actively participates in Quality Assurance and Quality Improvement activities to meet HRLMP objectives
•Recognizes unusual situations and reports immediately to a MLT
•Works in compliance with the provisions of the Occupational Health and Safety Act
•Assists in maintaining inventory control
•Maintains competency as a MLA through participation in training and continuing education
•Must maintain confidentiality of patient information at all times
•Maintains competence and certification in transportation of dangerous goods
•Transcribes referral laboratory results accurately
•Preparation of patient samples for virological/molecular testing
•Other tasks as directed by the MLT

HOURS OF WORK:
Rotating shifts - days, evenings, nights, weekends, holidays

Internal applicants are encouraged to apply online via the SJHH Careers website (www.joinstjoes.ca or MyStJoes Intranet). Union staff applying via hard-copy application (ONA Transfer Request or CUPE Vacancy Form, including a current resume) must ensure their application is received by Recruitment before 4:00 p.m. on the Closing Date. Late applications will not be accepted.

All positions will comply and work in conjunction with the Mission, Vision and Core Values of St. Joseph's Healthcare Hamilton. We foster a culture of patient and staff safety.